



**The Board of Management Meeting will be held
on Thursday 17 October 2019 at 6.30pm in the
North Edinburgh Arts Centre**

****Are you running late? Please phone/ text 07391 010 343 or 07391 010 344****

AGENDA

Ref.	Item	Paper	Who
GOVERNANCE			
1.	Election of Office Bearers	<i>Circulated</i>	SM
2.	Declarations of Interest	<i>Verbal</i>	Chair
3.	Apologies	<i>Verbal</i>	Chair
REPORTS AND MINUTES FOR APPROVAL			
4.	Minute of previous meeting on 23 September 2019	<i>Circulated</i>	Chair
5.	Matters Arising Schedule	<i>Circulated</i>	SM
6.	Tender Award: Bathroom Contract	<i>Circulated</i>	PM
7.	Internal Audit on Governance Self-Assessment	<i>Circulated</i>	SM
8.	Governance Self-Assessment	<i>Circulated</i>	SM
9.	Annual Assurance Statement	<i>Circulated</i>	SM
10.	OTHER BUSINESS		
	Date of next meeting		
	11 November 2019		