



**The Board of Management Meeting will be held
On Monday 23 September 2019 at 6:30pm in the North Edinburgh Arts
Centre**

Are you running late? Please phone/ text 07391 010 343 or 07391 010 344

AGENDA

Ref.	Item	Paper	Who
GOVERNANCE			
1.	Election of Office Bearers	<i>Circulated</i>	SM
2.	Declarations of Interest	<i>Verbal</i>	Chair
3.	Apologies	<i>Verbal</i>	Chair
REPORTS AND MINUTES FOR APPROVAL			
4.	Minute of previous meeting on 12 August 2019	<i>Circulated</i>	Chair
5.	Matters Arising Schedule	<i>Circulated</i>	SM
6.	Board Annual Review of Governance Documents	<i>Circulated</i>	GN
7.	Governance Self-Assessment	<i>Circulated</i>	SM
8.	Tender Award: Fire Safety	<i>Circulated</i>	PM
9.	Tender Award: Bathrooms	<i>To Follow</i>	PM
10.	FCA Return 2019	<i>Circulated</i>	BA
11.	OSCR Return 2019	<i>Circulated</i>	BA
12.	Audited Financial Statement 2019	<i>Circulated</i>	BA
13.	Action Plan from TIG scrutiny exercise	<i>Circulated</i>	AG
14.	Procurement Policy	<i>Circulated</i>	PM
15.	Repairs and Maintenance Policy	<i>Circulated</i>	PM
16.	Domestic Abuse Support Policy	<i>To Follow</i>	AG
17.	Domestic Abuse Support Policy (staff)	<i>Circulated</i>	SM
REPORTS AND MINUTES FOR NOTING			
18.	ARCHIE Update Report	<i>Circulated</i>	SM
19.	SHAPS Risk Assessment	<i>Circulated</i>	BA
20.	Report from the SFHA Governance Conference	<i>Circulated</i>	PA/EH
21.	Work Plan	<i>Circulated</i>	SM
22.	OTHER BUSINESS		
	Date of next meeting 11 November 2019		

