



Minute of the Annual General Meeting Meeting of Muirhouse Housing Association on Monday 14th September 2020 via Video Call.

The meeting Started at 18:05

Ref.	Item	Action
1.	<p>APOLOGIES</p> <p>The Chairperson, B McDougall, opened the meeting by welcoming all members in attendance.</p> <p>The Chair noted that a list of apologies had been recorded and could be made available upon request.</p>	
2.	<p>APPROVAL OF MINUTES OF AGM 17th September 2019</p> <p>The minute was approved as a true record. Proposed by Julie Smith, seconded by Helen Armour</p>	Approved
3.	<p>MATTERS ARISING</p> <p>No matters were raised.</p>	
4.	<p>CHAIR'S REPORT</p> <p>The Chair gave his last Annual report as Chair, thanking the staff for the service they had provided in the past year and thanking the Board Members for their time, efforts, and commitment. He gave thanks to the Board Members who had retired in the year.</p> <p>The Chair discussed the impact Covid-19 had had on our lives and the organisation including the effect on delivery of services including repairs, gas servicing and staff working from home due to the office being closed. He commended staff over the last few months for being able to change their working practices collectively and individually and paid thanks from the board for their efforts.</p> <p>The chair provided an insight into what the Association had achieved since the previous AGM which included IT upgrades, full tenant satisfaction survey, new bathrooms, external painting, new heating systems and completion of a window replacement programme.</p> <p>The Chair further noted that the Association continues to deliver excellent services and has made huge strides with robust</p>	



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	<p>Governance, become an intrinsic part of the community, and continues to support community projects.</p>	
5.	<p>FINANCE REPORT</p> <p>RSM auditors presented the Associations Financial Statements for the financial year ended 31st March 2020 and spoke to the report advising that it had been a good year for the Association allowing us to invest significantly in our properties.</p> <p>They went on to give a breakdown of how rent money is spent within the Association and noted that we are working with our lender to secure the best interest rates for our loans.</p> <p>They highlighted that we are in a strong financial position for going forward and continue to provide an excellent service to our tenants.</p>	
6.	<p>AUDITOR'S REPORT</p> <p>It was confirmed that the Association had received a clean audit with only a few recommendations. Due to Covid-19 more work was carried out and the audit did not highlight any additional issues reporting that the Association is in a good financial position.</p>	
7.	<p>APPOINTMENT OF AUDITOR</p> <p>The appointment of RSM as External Auditor for the forthcoming year was proposed and approved.</p>	Approved
8.	<p>ELECTION OF BOARD MEMBERS</p> <p>Under the Associations Rules (39.1); one third of the of the current board members must stand for re-election at the AGM, which in 2020 required 3 members to retire (39.2): Bob McDougall, Martin Thoronka and Roy Douglas. All three indicating that they were willing to stand for re-election.</p> <p>As there were sufficient vacancies for automatic re-election Bob McDougall, Martin Thoronka and Roy Douglas were duly elected (40.1).</p> <p>Two nominations for the board had been received (40.2):</p> <ul style="list-style-type: none">• Janette Lynch – nominated by [REDACTED]	



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Action

- Rhona Cameron – nominated by [REDACTED]

As there were sufficient vacancies, there was no need for an election and **Janette Lynch and Rhona Cameron were duly elected.**

The secretary advised that late nominations had been received from Jonathan Brigain, Carol Duncan, Drew Moore and Harry Woodward, and that it was hoped to consider these under co-option rules at the first board meeting following the AGM (42.1).

9. Close of Meeting

The Chair, B McDougall thanked everyone for their attendance and brought the formal business to a close.

The meeting closed at 18:28

Signed _____
(Chairperson)

Date _____

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